AASHTO/ACEC JOINT COMMITTEE MEETING
Natchez, Mississippi – Wednesday, May 19, 2010
ROOM: NASHVILLE AT 6:00 PM TO 9:00 PM

1. Call to Order .................................................................................................................. Co-Chairs Paul Mattox, WV and David Oates, ACEC
   a. Self Introductions (Roster Enclosed) ........................................................................ Joint Committee and Guests
   b. Joint Committee Membership Updates ...................................................................... Co –Secretaries: Ken Kobetsky and Janet Oakley, AASHTO
      Vivian Moeglein and Matthew Reiffer ACEC
   c. Approval of the Minutes from October 22, 2009 ....................................................... Co-Chairs Mattox and Oates
2. Reauthorization and Legislative Update ........................................................................... John Horsley, AASHTO
   a. Kerry/Lieberman Climate Change Bill Legislation and Transportation Funding .......... John Horsley, Jack Basso, and Janet Oakley, AASHTO
3. Old Business .............................................................................................................. Co-Chairs Mattox and Oates
   a. Cost Recovery ........................................................................................................ Dan Purvine, ACEC
   b. Audit Guide Roll-out and Training ........................................................................... Dan Purvine, ACEC
   c. Update of 23 CFR 172, Administration of Engineering and Design-Related Service Contracts
4. New Business
   a. Sustainability Rating System ......................................................................................... Hal Kassoff and Pete Mesha, ACEC
5. Highway Safety Manual .................................................................................................. TBD
6. Standing Committee on Research Update ....................................................................... TBD
7. Next Meeting — Biloxi, Mississippi fall 2010
8. Adjourn
American Association of State Highway and Transportation
Joint AASHTO–ACEC Task Force

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Minutes of the AASHTO-ACEC Joint Committee Meeting
Thursday, October 22, 2009
Palm Desert, California

The meeting convened at 6:00 PM. Present were Co-Chair Paul Mattox (WV), Co Secretaries Ken Kobetsky and Michele Maggiore. AASHTO Members: Kyle Schneweis, (KS), Marvin Murphy (WV); ACEC Members: Co-Chair David Oates, Co Secretary Vivian Moeglein, Bob Close, John Kurgan and Hal Kassoff; FHWA Member King Gee. Guests present were Gloria Shepherd (FHWA) and Jerry Jones (AASHTO SCOFA Member-MI). AASHTO staff present was the Executive Director, John Horsley, Jenet Adem, Sherry Appel, Jack Basso, Shannon Eggleston, Tony Kane, Jim McDonnell, Janet Oakley, and Marty Vitale.

Received several reports including:

- An update on the American Recovery and Reinvestment Act (ARRA) from King Gee of FHWA.
- A report on the current happenings on Capitol Hill from John Horsley, Jack Basso, and Janet Oakley of AASHTO, including the state of the Highway Trust Fund and the timing of the new federal transportation legislation.
- Reports on performance management issues, including the results of an international scan on performance management and a synopsis of the “performance-based planning” workshop that the Standing Committee on Planning conducted.
- And updates on several ongoing efforts, including the National Marketing Campaign, Improving the Quality of Environmental Documents, and the soon-to-be-released Highway Safety Manual.

ACEC brought up a discussion on the impact of the current economic conditions on program management, including the need for better information from the States on what is being done in states to cut costs to meet state revenue downturns, and how will it affect long-range planning.

- All of the states are facing revenue shortages, and ACEC members understand that less money spent on roads means less money spent on engineers.
- ACEC is willing to help deal with these issues at the national and state level through cost-cutting measures and other techniques, as well as to help lobby for highway funding when the state employees aren’t able to do this.
- It was noted that a well-paid, highly-competent State DOT staff is an important business partner to the consulting community; but we also have to make sure that the consultant community is able to survive in the lean years and hang on to their own staff for when the good years return.

Three additional topics discussed at length include the following:

- The cooperative development of guidance in the area of “design errors and omissions” – This effort will start this winter with the involvement of the AASHTO Technical Committee on Preconstruction Engineering Management, taking the results from a recent NCHRP report and putting together guidance to help ensure that all states and consultants approach the issue in a common way;
- A forthcoming update of the federal regulations governing the administration of engineering and design contracts (23 CFR Section 172) – The impetus for this update is a recent OIG report that looked into a number of consultant contracting issues. AASHTO
and ACEC plan to work with FHWA on the development of best practices to inform the development of a draft rule to be released in the Spring;

- And the roll-out and implementation of the recently adopted AASHTO Audit Guide, which is the result of a huge effort between AASHTO’s Audit Committee and ACEC representatives over the past several years.

The meeting adjourned at 9:00PM.

Respectfully submitted by:
Ken Kobetsky
AASHTO, Co-Secretary