AASHTO/ACEC JOINT COMMITTEE MEETING
Natchez, Mississippi – Wednesday, May 19, 2010
ROOM: NASHVILLE AT 6:00 PM TO 9:00 PM

1. Call to Order ................................................................. Co-Chairs Paul Mattox, WV and David Oates, ACEC
   a. Self Introductions (Roster Enclosed) ................................................ Joint Committee and Guests
   b. Joint Committee Membership Updates .............................................. Co-Secretaries:
   Ken Kobetsky and Janet Oakley, AASHTO
   Vivian Moeglein and Matthew Reiffer ACEC
   c. Approval of the Minutes from October 22, 2009 ............................... Co-Chairs Mattox and Oates
2. Reauthorization and Legislative Update ..................................................
3. Sustainability Rating System ..................................................................
4. Cost Recovery ......................................................................................
5. Audit Guide Roll-out and Training ..........................................................
6. Highway Safety Manual ........................................................................
7. Update of 23 CFR 172, Administration of Engineering and Design-Related Service Contracts
8. Standing Committee on Research Update ................................................
9. Old Business ..........................................................................................
10. New Business .......................................................................................
11. Next Meeting — Biloxi, Mississippi fall 2010
12. Adjourn
Minutes of the AASHTO-ACEC Joint Committee Meeting  
Thursday, October 22, 2009  
Palm Desert, California

The meeting convened at 6:00 PM. Present were Co-Chair Paul Mattox (WV), Co Secretaries Ken Kobetsky and Michele Maggiore. AASHTO Members: Kyle Schneweis, (KS), Marvin Murphy (WV); ACEC Members: Co-Chair David Oates, Co Secretary Vivian Moeglein, Bob Close, John Kurgan and Hal Kassoff; FHWA Member King Gee. Guests present were Gloria Shepherd (FHWA) and Jerry Jones (AASHTO SCOFA Member-MI). AASHTO staff present was the Executive Director, John Horsley, Jenet Adem, Sherry Appel, Jack Basso, Shannon Eggleston, Tony Kane, Jim McDonnell, Janet Oakley, and Marty Vitale.

Received several reports including:

- An update on the American Recovery and Reinvestment Act (ARRA) from King Gee of FHWA.
- A report on the current happenings on Capitol Hill from John Horsley, Jack Basso, and Janet Oakley of AASHTO, including the state of the Highway Trust Fund and the timing of the new federal transportation legislation
- Reports on performance management issues, including the results of an international scan on performance management and a synopsis of the “performance-based planning” workshop that the Standing Committee on Planning conducted.
- And updates on several ongoing efforts, including the National Marketing Campaign, Improving the Quality of Environmental Documents, and the soon-to-be-released Highway Safety Manual.

ACEC brought up a discussion on the impact of the current economic conditions on program management, including the need for better information from the States on what is being done in states to cut costs to meet state revenue downturns, and how will it affect long-range planning.

- All of the states are facing revenue shortages, and ACEC members understand that less money spent on roads means less money spent on engineers.
- ACEC is willing to help deal with these issues at the national and state level through cost-cutting measures and other techniques, as well as to help lobby for highway funding when the state employees aren’t able to do this.
- It was noted that a well-paid, highly-competent State DOT staff is an important business partner to the consulting community; but we also have to make sure that the consultant community is able to survive in the lean years and hang on to their own staff for when the good years return.

Three additional topics discussed at length include the following:

- The cooperative development of guidance in the area of “design errors and omissions” – This effort will start this winter with the involvement of the AASHTO Technical Committee on Preconstruction Engineering Management, taking the results from a recent NCHRP report and putting together guidance to help ensure that all states and consultants approach the issue in a common way;
- A forthcoming update of the federal regulations governing the administration of engineering and design contracts (23 CFR Section 172) – The impetus for this update is a recent OIG report that looked into a number of consultant contracting issues. AASHTO
and ACEC plan to work with FHWA on the development of best practices to inform the development of a draft rule to be released in the Spring;

- And the roll-out and implementation of the recently adopted AASHTO Audit Guide, which is the result of a huge effort between AASHTO’s Audit Committee and ACEC representatives over the past several years.

The meeting adjourned at 9:00PM.

Respectfully submitted by:
Ken Kobetsky
AASHTO, Co-Secretary
Co-Chairs

Paul A. Mattox Jr., P.E.
Secretary of Transportation/Commissioner of Highways
West Virginia Department of Transportation
Building 5, Room 110
1900 Kanawha Boulevard East
Charleston, WV 25305-0440
(304) 558-0444 FAX (304) 558-1004
Paul.A.Mattox@wv.gov

David M. Oates
Oates Associates, Inc.
Eastport Business Center 1
100 Lanter Court, Suite 1
Collinsville, IL 62234-6124
(618) 345-2200 FAX (618) 345-7233
dave.oates@oatesassociates.com

Janet Oakley
Director of Policy and Government Relations
American Association of State Highway and Transportation Officials
444 North Capitol Street, N.W. Suite 249
Washington, DC 20001-1539
(202) 624-3698 FAX (202) 624-5806
joakley@aashto.org

Co-Secretaries

Matthew Reiffler
Professional Staff Liaison
American Council of Engineering Companies
1015 15th Street, N.W., Suite 802
Washington, DC 20005-2605
(202) 347-7474 FAX (202) 898-0068
mreiffer@acec.org

Vivian Moeglein
Professional Staff Liaison
American Council of Engineering Companies
1015 15th Street, N.W., Suite 802
Washington, DC 20005-2605
(202) 347-7474 FAX (202) 898-0068
vmoeglein@acec.org

State Member (SCOH and SCOP)

New York
Robert A. Dennison III Region 1 SCOH
Chief Engineer, Engineering Division
New York State Department of Transportation
50 Wolf Road, Executive Suite, Albany, NY 12232-2633
(518) 457-4430 FAX (518) 457-5583
rdennison@dot.state.ny.us

West Virginia
Marvin G. Murphy P.E., P.L.S. Region 2 SCOH
State Highway Engineer
West Virginia Department of Transportation
Building 5, Room 164
1900 Kanawha Boulevard East, Charleston, WV 25305-0430
(304) 558-2804 FAX (304) 558-5781
Marvin.G.Murphy@wv.gov

Pennsylvania
Michael W. Baker Region 1 SCOP
Chief, Air Quality/Federal Initiatives
Pennsylvania Department of Transportation
Center for Program Development and Management
P.O. Box 3365, Harrisburg, PA 17105-3365
(717) 772-0796 FAX (717) 787-5247
michaelba@state.pa.us

North Carolina
Calvin W. Leggett P.E. Region 2 SCOP
Manager, Program Development
North Carolina Department of Transportation
1542 Mail Service Center Raleigh, NC 27699-1542
(919) 733-2031 FAX (919) 733-9428
cleggett@ncdot.gov

Wisconsin
Kevin Chesnik Region 4 SCOH
Administrator
Wisconsin Department of Transportation
Division of Transportation System Development
P.O. Box 7965, Madison, WI 53707-7965
(608) 266-6885 FAX (608) 264-6667
kevin.chesnik@dot.wi.gov

South Dakota
Ben Orsbon Region 4 SCOP
Office of the Secretary
South Dakota Department of Transportation
700 East Broadway Avenue, Pierre, SD 57501-2586
(605) 773-3265 FAX (605) 773-3921
ben.orsbon@state.sd.us

SCOH Region 3
Vacant
TBD

Kansas
Kyle Schneweis Region 3 SCOP
Chief of Governmental Affairs
Kansas Department of Transportation
Division of Public Affairs, Eisenhower State Office Building, 700 SW Harrison, Topeka, KS 66603-3754
(785) 296-0293 kyle@ksdot.org

South Dakota
Ben Orsbon Region 4 SCOP
Office of the Secretary
South Dakota Department of Transportation
700 East Broadway Avenue, Pierre, SD 57501-2586
(605) 773-3265 FAX (605) 773-3921
ben.orsbon@state.sd.us
U.S. DOT Member

FHWA
King W. Gee
Associate Administrator for Infrastructure
Federal Highway Administration
Southeast Federal Center Bldg, HIF-1
1200 New Jersey Avenue, S.E.
Washington, DC  20590-0001
(202) 366-0371   FAX (202) 366-3043
king.gee@fhwa.dot.gov

FTA
Vacant
Federal Transit Administration
4th & 5th Floors - East Building
1200 New Jersey Avenue, S.E.
Washington, DC  20590-0001
(202) 366-6577

ACEC Members

Michael Baker Jr., Inc.
G. John Kurgan
Michael Baker Jr., Inc
Airside Business Park
100 Airside Drive
Moon Township, PA  15108-4740
(412) 269-6343   FAX (412) 375-3985
jkurgan@mbakercorp.com

PB
Hal Kassoff
Vice President/Highway Programs Manager
Parsons Brinckeroff, Inc.
1401 K Street, N.W., Suite 701
Washington, DC  20005-3430
(202) 783-0241   FAX (202) 783-0229
kassoff@pbworld.com

Transystems Corporation
Peter M. Strub
TranSystems Corporation
75 Beattle Place, Suite 400
Greenville, SC  29601-2155
(864) 234-0866   FAX (864) 234-0435
pmsstrub@transystems.com

Wilbur Smith
Gerald Stump
Wilbur Smith Associates
6640 Carothers Parkway, Suite 160
Franklin, TN  37067-7217
(615) 771-2466   FAX (615) 778-9733
jstump@wilbursmith.com

Kimley-Horn and Associates, Inc.
Charlie Geer
Kimley-Horn and Associates, Inc.
4431 Embarcadero Drive
West Palm Beach, FL 33407
(561) 840-0848
charlie.geer@kimley-horn.com

J-U-B Engineers, Inc.
Jim Porter
J-U-B Engineers, Inc.
250 Beechwood Dr Ste 201
Boise, ID  83709-0944
(208)376-7330
JDP@JUB.com

Kimley-Horn and Associates, Inc.
Dan Purvine
Kimley-Horn and Associates, Inc.
P.O. Box 33068
Raleigh, NC 27636-3068
dan.purvine@kimley-horn.com

Wight & Company

Peter Mesha
Wight & Company
2500 N Frontage Road
Darien, IL 60561-1511
(630)969-7000
PMesha@wightco.com